

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Council Members

FROM/PHONE: William F. Underwood, II/797-1050
Document Prepared by: Carol Menke

SUBJECT: Forensic Auditing Services

AFFECTED DISTRICT: Townwide

REPORT IN BRIEF: Pursuant to Council direction the Finance Department prepared a request for qualifications that was approved with changes at the regular council meeting of February 15, 2006. The Purchasing Division placed the advertisement in the local newspaper, on the Town's webpage and submitted twenty RFQ's to various interested firms. The Town received four proposals and presentations were made to Council on March 29, 2006. Council then ranked the four firms and chose Mayer Hoffman McCann, P.C. Also at the March 29, 2006 Council meeting, the Finance Director was authorized to negotiate a scope of services and contract. On April 19, 2006 Town Council approved the first phase of the engagement letter via resolution number R-2006-114. The Phase I report was presented to the Town Council by Mayer Hoffman McCann at the May 17, 2006 regular Town Council meeting. Also at the May 17, 2006 meeting, the Town Council approved Mayer Hoffman McCann to conduct a second phase of the forensic audit and approved a second engagement with the firm via resolution number R-2006-152 as subsequently amended by R-2006-194. As the firm has now completed the engagement, Mayer Hoffman McCann will present their report to the Town Council.

PREVIOUS ACTIONS: Town Council ranked Mayer Hoffman McCann, P.C. on the March 29, 2006 Council meeting. On April 19, 2006 Town Council approved the 1st phase of the engagement letter. On May 17, 2006 Town Council approved an engagement letter for the 2nd phase of the audit.

CONCURRENCES: N/A

FISCAL IMPACT: N/A

Has request been budgeted?

Account Number:

RECOMMENDATION(S):

Attachment(s):

Report will be provided under separate cover.

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